

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF NEW YORK

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**MAYTINEE BIRD**, as Parent and Natural Guardian  
of **H.C.**, and **MAYTINEE BIRD**, Individually,

Plaintiffs,

-against-

**DAVID C. BANKS**, in his official capacity as  
Chancellor of the New York City Department of  
Education, and **NEW YORK CITY DEPARTMENT  
OF EDUCATION**,

Defendant.  
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USDC SDNY DOCUMENT ELECTRONICALLY FILED DOC #: _____ DATE FILED: <u>10/14/2022</u>
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22-cv-2220 (AT)

**WHEREAS**, Plaintiff's counsel requested a certified copy of the underlying administrative record in State Review Office ("SRO") Appeal No. 21-209 on December 17, 2021, via facsimile. To date, the record has not yet been received.

**IT IS HEREBY ORDERED** that within five (5) business days of the receipt of this Order, the New York State Education Department's Office of State Review shall provide, by Overnight Certified Mail, a Certified Copy of the Administrative Record relative to SRO Decision No. 21-209, in the appeal of Impartial Hearing No. 208978 – in both hard copy and electronic form – to Plaintiff's counsel in the above-captioned matter: Brain Injury Rights Group, Ltd., 300 East 95<sup>th</sup> Street, New York, NY 10128, ATTN: Ashleigh C. Rousseau; and

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**IT IS FURTHER ORDERED** that upon receipt of the Certified Copy of the Administrative Record from the Office of State Review, Plaintiff's counsel shall provide a copy of the Certified Record to Defendant's counsel and shall file a copy of the Certified record with the Court *via* ECF, under seal pursuant to Federal Rule of Civil Procedure 5.2(d).



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HONORABLE ANALISA TORRES  
UNITED STATES DISTRICT JUDGE

Dated: October 14, 2022  
New York, New York